

**BOARD MEETING
JUNE 6, 2013**

The meeting of the Terrebonne Veterans Memorial District Board was called to order by, Ken Royston, President of the Board, at 5:30 p.m. in the meeting room on the 6th floor of the Government Towers at 8006 Main St., Houma, LA.

Roll Call of Board Members

Present were : Ken Royston, Will Theriot, John Hebert, Jack Croker, C. J. Christ, Lee Chaffer, Edward Pontiff. Absent: Hymel Henry, Eugene Pellegrin. Also present was Jamie Elfert of TPCG, Roger Songe of Veterans Park, Kevin Rizzo of T. Baker Smith, John Lyons of GSE Associates, LLC and Corbert Chaisson and Richard Roth of Sealevel Construction, Inc.

The Invocation was led by Lee Shaffer..

The Pledge of Allegiance was led by Ken Royston.

Motion by Will Theriot; 2nd by Edward Pontiff to approve the minutes of the meeting of May 2, 2013. Approved by the Board.

A request was made for comments from the public with no response.

Pernell Pellegrin, CPA, with Martin & Pellegrin, CPAs presented the 2012 Audited Financial Report to the Board. After a review a Motion was made by Will Theriot; 2nd by Jack Croker to accept the Report. Approved by the Board.

Motion by Lee Shaffer; 2nd by Jack Croker to approve the Bill List of Outstanding Invoices in the amount of \$40,938.85; Reimbursements for the Regional Military Museum for \$8624.37, with \$13027.15 for the Daspit Street Rental Property; Reimbursements for Veterans Park for \$600.00; \$4250.00 for Martin and Pelligrin for the 2012 Audit. Approved by the Board. Copies attached.

Motion by Edward Pellegrin; 2nd by C. J. Christ to pay the Bill List of Outstanding Invoices for the Veterans Park Bulkhead in the amount of \$86221.49. Approved by the Board. Copies attached.

Jamie Elfert of T.P.C.G. discussed possible action on 2013 Accounting Services and that the T.P.C.G. would charge \$600.00 a month for services or we could search for other

accounting firms. She informed us that she would present us with a contract at the next meeting should the Board accept T.P.C.G. at the next meeting.

Resolution #13 to adopt the 2013 Millage Rate, .50 Mills, was read by Ken Royston and voted on as follows: Yeas - Will Theriot, John Hebert, Jack Croker, C.J. Christ, Lee Shaffer, Ed. Pontiff. Abstained - Ken Royston. Absent - Hymel Henry, Eugene Pellegrin. The resolution was approved by the Board. Copies attached.

Veterans Park : Roger Songe commented on how well the Bulkhead has improved Veterans Park. He requested that fill dirt be left to fill in any holes and that 9 tiles would have to be replaced. Corbert Chaisson and Richard Roth replied that Sealevel, Inc. would honor these requests and also that the seeding and fertilizing would begin on Monday, weather permitting. Kevin Rizzo of T. Baker Smith reported that the Bulkhead is substantially complete and should be accepted.

A Resolution providing for the acceptance of work performed by Sealevel Construction, Inc. in accordance with the Certificate of Substantial Completion for Parish Project No. 12-VET-40, Veterans Park improvement, Proposed Vinyl Bulkhead Installation was offered by Will Theriot; 2nd by C.J. Christ. Approved by the Board. Copies attached.

Regional Military Museum Foundation : C. J. Christ reported the Museum participated in the Thibodaux Fireman's Parade and on May 27, 2013 a Memorial Day Ceremony was held at the Museum. He also informed us that Hunt Downer donated a Jeep to the Museum.

Museum Construction: John Lyons of GSE Associates LLC presented a Project Schedule for the Museum Project with a Substantial Completion date of 180days including Bids, Contracts and Construction.

Motion by John Hebert; 2nd by Ed Pontiff giving authority to the Architect, GSE Associates, LLC to proceed with the Bid Process for the Museum Construction. Approved by the Board.

A call was made to discuss any other matters to be considered by the Commission with no response.

Motion by Will Theriot; 2nd by Jack Croker to adjourn the meeting. Approved by the Board. Meeting adjourned at 6:30 p.m.